

Dear Parent,

This year we will utilize the online service of Financial Aid for School Tuition (FAST) to process applications. FAST will be the standard submission format for all applications.

FAST does not decide whether financial assistance will be given or how much to give; rather FAST provides a need-based financial aid analysis service which includes a recommendation of what a family should reasonably contribute toward tuition. All information from FAST is kept confidential. Results are reviewed by the Financial Aid Committee who makes recommendations to the Headmaster based on next year's budget. Upon approval by the Headmaster, financial aid offers are then sent to families.

As a reminder, you must reapply each year. To start the process, **after having paid your registration fees**, please do the following:

*From the School's website (www.shcsnet.org)

*Click on the "FAST" button at the bottom right margin of the home page.

*The application process is self-guided. You may navigate in and out of the program allowing you to partially complete an application and go back to it at another time. Online e-mail (help@ismfast.com) and a 24/7 helpline (1-877-326-FAST) is provided. **Please do not call the school with questions.**

*The charge for the application is \$34.00 and to be paid by credit card at the end of the session. If you do not have a credit card, or cannot budget the fee, please call Sheridan Hills Christian School for assistance.

*After completing the online application you will be required to mail your 2009 tax returns for both state and federal taxes with all schedules and W-2's to :

FAST Processing

ISM

1316 North Union Street

Wilmington DE 19806-2594

***Including the School's name on the outside of the envelope will ensure faster processing of your application.**

*The online submission deadline for all applications is **07/23/2010**.

*Your tax return must follow the submission, and be postmarked by **08/06/2010**

***Make your tax appointment early.**

The goal is to have an award determination made by the time re-enrollment contracts are issued. While no financial aid procedure can be entirely equitable – there are simply too many individual factors and extenuating circumstances – this new process that has been selected should serve our School community well. Among its many features will be the ability to further secure your financial data, and maintain the high degree of confidentiality that past recipients most appreciated.

Sincerely,

Director of Admissions